

ADM GRANT APPLICATION PROCEDURES

Principles for ADM Funding Support

The ADM supports strategic innovative Projects which align with its Priorities for grants and with its Vision, Mission & Values (see attached statement). Applicants should also see the organisation's website for the history and background of the ADM - www.deaconessministries.org.au.

ADM has a clear focus on supporting women's ministry projects which have significant impact and leverage beyond a single parish boundary and are likely to become self funding and sustainable within a reasonable period of time. Funding for women's and children's workers within parishes is seen to be the responsibility of the local church. ADM does not generally fund capital projects or asset purchases.

ADM has a strong Anglican church heritage with close linkages and collaboration with the leadership of the church. Whilst applications from non-Anglican organisations will be accepted it is expected that applications which provide partnership opportunities with Anglican based groups will be most welcomed.

Application Procedures

Applications are considered via a two-phase application process involving:

- a preliminary grant enquiry initially, and if invited
- a subsequent more comprehensive submission.

A Preliminary Grant Enquiry applicant may be asked to make a Grant Submission, which must be received, with all necessary information, by the 28 February or 31 August to be considered at a ADM Grants Committee meeting in May or October.

Step One: Complete the Preliminary Grant Enquiry Form

Complete the Preliminary Enquiry Form using no more than TWO typed pages in length.

Preliminary Grant Enquiry Forms which are more than two pages and do not include all the requested information will not be considered.

If you are unsure of your eligibility as outlined in these guidelines, it is often advisable to contact ADM via telephone BEFORE submitting a Preliminary Grant Enquiry Form to discuss the nature of your project, as this can save time and effort on both sides.

All Preliminary Grant Enquiry Forms should be submitted by email to mpinchback@deaconessministries.org.au.

Notification of the outcome of a Preliminary Grant Enquiry will be sent via email usually within 28 working days of acknowledgement.

Applicant organisations should be mindful when preparing their applications that any material provided to ADM may be passed on to one or more third more parties during the assessment process.

Step Two: Subsequent Detailed Grant Submission

At ADM's discretion, organisations which have submitted a Preliminary Grant Enquiry may be invited to provide a more detailed Grant Submission.

Invitations for Grant Submissions will be sent to applicant organisations via email.

Subsequent to completion of their submission, organisations may be invited to meet with ADM staff to discuss matters pertaining to their application, including evaluation. Applicants invited to make submissions will be advised, in writing, of the decision on their submission after the relevant Directors' Meeting. If you are successful, you will be sent a letter outlining the conditions of the grant and the payment schedule.

Completion of a Grant Submission does not guarantee funding will be provided by the ADM.

Next Steps

Successful applicants will be required to provide ADM with ongoing information to enable monitoring and evaluating the progress of their projects. An annual report will be required by the 30 September each year and within 3 months of the completion date of the project. The report, which is linked to the Grant Conditions, must follow the format in the Annual Report Form and keep to 1 page plus attachments.

ADM PRIORITIES FOR GRANTS ALIGNED TO VISION, MISSION & VALUES

PRIORITIES

- (a) To support projects developing Sydney, national and international leadership of evangelical women;*
- (b) To develop evangelical theological education and scholarship by women;*
- (c) To seed fund the development and growth of strategic gospel ministries among women in Sydney and beyond;*
- (d) To develop works of compassionate care and mission support within Sydney and beyond;*
- (e) To support innovative projects which equip and deploy Christian women for ministry in Sydney and beyond;*

VISION

Under the Lordship of Jesus Christ, to be the nation's most effective Christian organisation for equipping women to spread the gospel and reach out to those in need.

MISSION

In response to God's Grace, we present a biblical view of the ministry of women in the church and around the world. We achieve this by Calling women from every walk of life by the coordinated and effective promotion of ADM's vision, Equipping women by the continued expansion, development and improvement of ADM's ministry training capacity, and Sending women into ministry by connecting them with sectors of our nation where they can be most effective in: Spreading the gospel; and Serving the poor, sick, aged, marginalised and needy.

VALUES STATEMENT

In all its planning, services and behaviour, ADM will act in ways that are Gospel centred and Bible-based, responsive, progressive, strategic and collaborative, at all times demonstrating deep integrity and a clear commitment for the work of equipping women for Christian ministries.